

To: The Shareholders of Allianz Malaysia Berhad

Dear Shareholders

### IMPLEMENTATION OF ELECTRONIC DIVIDEND PAYMENT ("eDIVIDEND")

We are pleased to inform that Allianz Malaysia Berhad ("AMB" or "Company") will be providing eDividend service to shareholders to be implemented in the third quarter of 2010.

The eDividend refers to the payment of cash dividends by a listed issuer directly into the shareholders' bank accounts. One of the main objective of implementing eDividend is to promote greater efficiency of the payment system which is aligned to the national agenda of migrating to electronic payment.

#### 1. Benefit of eDividend

The benefits of eDividend are as follows:-

- (a) Faster access to your cash dividends as your entitlement will be directly credited to your bank account;
- (b) Eliminates the inconvenience of having to deposit the dividend cheques;
- (c) Eliminates the incidents of misplaced, lost or expired cheques and unauthorised deposit of dividend cheques;
- (d) Convenience of a one-off registration for entitlement to E-Dividend from all listed issuers; and
- (e) Option to consolidate the dividends from all of your Central Depository System ("CDS") accounts into one bank account for better account management.

## 2. Registration for eDividend

Shareholders are given 1 year grace period from 19 April 2010 to 18 April 2011 to register for eDividend without incurring any charges. If you register after 18 April 2011, an administrative charge will be imposed.

To register for eDividend, you are required to complete and submit to Bursa Malaysia Depository Sdn Bhd ("Bursa Depository") through your stock broker where your CDS account is maintained, the prescribed form (obtained from your stock broker's office), together with the following documents:-

# Individual depositor

- (i) Copy of identification documents i.e. NRIC, Passport, Authority Card or other acceptable identification documents.
- (ii) Copy of your bank statement/bank savings book/ details of your bank account obtained from your bank's website that has been certified by your bank/ copy of letter from your bank confirming your bank account particulars.
- (iii) Original documents must be produced for your stock broker's verification.

# Corporate depositor

- (i) Certified true copy of the Certificate of Incorporation/ Certificate of Registration.
- (ii) Certified true copy of your bank statement/bank savings book/ details of your bank account obtained from your bank's website/any letter from bank confirming your bank account details.

If the CDS account is held in the name of a nominee, the nominee will register for the eDividend.

If you are not able to be present at your stock broker's office to submit the prescribed form and supporting documents, please ensure that the signing of the prescribed form and the supporting documents have been witnessed by an acceptable witness specified by Bursa Depository. In this regard, an acceptable witness includes an Authorised Officer of your stock broker, a Dealer's Representative, a notary public and an Authorised Officer of the Malaysian Embassy/High Commission.



## 3. Notification of eDividend payment after registration

You are also encouraged to provide in the prescribed form to Bursa Depository both your mobile phone number and e-mail address, if any. This is to enable the Company to issue electronic notification to you either via e-mail or sms, at the discretion of the Company, once the Company has paid the cash dividend out of its account. Nevertheless, you will still receive your tax voucher as long as the law requires it.

#### 4. Additional Information for Shareholders

Your savings or current account, must be an active bank account, maintained with a local bank under your name or in the case of a joint account, has your name as one of the account holders. It must be an account with a financial institution which offers the Malaysian Electronic Payment System Inter-Bank GIRO (MEPS IBG) service, as follows:-

- 1. Affin Bank Berhad
- Alliance Bank Malaysia Berhad
- 3. AmBank (M) Berhad
- 4. Bank Islam Malaysia Berhad
- 5. Bank Muamalat Malaysia Berhad
- 6. Bank Kerjasama Rakyat Malaysia Berhad
- 7. Bank of America
- 8. Bank Simpanan Nasional
- 9. CIMB Bank Berhad
- 10. Citibank Berhad
- 11. Deutsche Bank Berhad

- 12. EON Bank Berhad13. Hong Leong Bank Berhad
- 14. HSBC Bank Malaysia Berhad
- 15. Malayan Banking Berhad
- 16. OCBC Bank (Malaysia) Berhad
- 17. Public Bank Berhad
- 18. RHB Bank Berhad
- 19. Standard Chartered Bank Malaysia Berhad
- 20. The Royal Bank of Scotland Berhad
- 21. United Overseas Bank (Malaysia) Bhd

(Source: www.meps.com.my)

Your bank account particulars and other related information is protected under the Securities Industry (Central Depositories) Act 1991 which strictly prohibits the disclosure of such information to any person unless you expressly authorise the disclosure in writing. For eDividend purposes, you will be authorising disclosure of your bank account particulars and other related information to persons necessary to facilitate the eDividend such as the Company, the share registrar and the appointed paying banks.

Once you have registered for eDividend, any cash dividend entitlement of which the books closure date is announced by the Company on or after 1 September 2010, shall be paid to you via eDividend. Otherwise, you will continue to receive your cash dividend via cheque.

#### 5. Ouestions and Answers

The Frequently Asked Questions and Answers in relation to the eDividend issued by Bursa Malaysia Berhad is enclosed for your reference.

### 6. Enquiry

If you have any enquiry relating to eDividend, kindly consult your stock broker or our Share Registrars, Tricor Investor Services Sdn Bhd (formerly known as Tenaga Koperat Sdn Bhd), at 03-22643883.

Thank you.

Yours faithfully

**ALLIANZ MALAYSIA BERHAD** 

**NG SIEW GEK** 

Company Secretary



# Frequently Asked Questions (FAQ) on eDividend (Payment of Electronic Cash Dividend)

	Questions	Answers
What ?	1. What is eDividend?	eDividend is a service which allows an issuer to electronically pay your cash dividend entitlements directly into your bank account instead of making payment via bank cheques.
	2. What do I have to do?	As a depositor, you have to provide your bank account information to Bursa Depository.
Why?	3. Why eDividend?	<ul> <li>Faster access to dividends which are credited directly into your bank account</li> <li>Convenience – eliminates the need to go to a bank</li> <li>One-off provision of bank account details for all listed issuers on Bursa Malaysia</li> <li>Better account management with the option to consolidate the dividends from all your CDS accounts into one bank account</li> <li>Misplaced, lost or expired cheques will no longer be an issue</li> </ul>
When?	When can I start providing my bank account information for eDividend?	You can start providing your bank account information to your Authorised Depository Agent (ADA) (referred to in this FAQ as your "stock broker") from 19 April 2010 and you have a grace period of one year, until 18 April 2011 to provide such information. The sooner you provide your bank account information, the sooner you will be able to benefit from the advantages of eDividend.
	5. Will I incur any additional costs for receiving eDividend or in providing my bank account information for the purposes of eDividend?	No. You can benefit from eDividend without any charges, if your bank account information is provided to your stock broker within the one year grace period.
	6. What happens after that one year grace period?	After that one year grace period, depositors who have not provided their bank account information will not be able to benefit from receiving their dividends in a timely, effective and efficient manner. Moreover, depositors will have to bear an administrative fee when they provide their bank account information to their stock brokers after the one year grace period.



	Questions	Answers
How?	7. How do I provide my bank account information for eDividend?	You must complete the relevant prescribed form and submit it together with the required supporting documents at your stock broker's office where your CDS account is maintained.
		Note: If you are unable to be present at the stock broker's office, the signing of the relevant prescribed form and the supporting documents must be witnessed by an acceptable witness specified by Bursa Depository. An acceptable witness includes an Authorised Officer of your stock broker, a Dealer's representative, a notary public, or an authorised officer of Malaysian Embassy/High Commission. Once signed accordingly, the document should be submitted to your stock broker.
	8. What supporting documents are required?	If you are an individual depositor, when providing your bank account information for eDividend, bring along:-
		<ul> <li>(i) Original documents for verification.</li> <li>(ii) Copy of Identification documents i.e. NRIC, Passport, Authority Card or other acceptable identification documents.</li> <li>(iii) Copy of your bank statement/ bank saving book/ details of your bank account obtained from your bank's website that has been certified by your bank/ copy of the letter from your bank confirming your bank account details.</li> </ul>
		If you are a corporate depositor, you are required to submit the following documents when providing your bank account details:-
		<ul> <li>(i) Certified true copy of Certificate of Incorporation/ Certificate of Registration.</li> <li>(ii) Certified true copy of your bank statement/ bank savings book/ details of your bank account obtained from your bank's website/ any letter from bank confirming your bank account details.</li> </ul>
		In the case of a bank savings book or bank statement, for the purpose of confidentiality, you are advised to show to your stock broker only the part containing your bank account particulars when providing your bank account information for eDividend.



	Questions	Answers
How?	9. Is there any restriction on the type of bank account that can be assigned for the purposes of eDividend?	You are allowed to provide the details of existing active savings or current accounts maintained with a local bank that is under your name or in the case of a joint account, has your name as one of the accountholders.
	10. Can I provide bank account information of a bank that is located overseas?	No, you must provide details of a bank account maintained with a financial institution that are offering MEPS Inter-Bank GIRO (IBG) service. A current list of IBG members can be located via the following website http://www.meps.com.my/faq/interbank_giro.asp?id=2#answer
	11. Can I change my bank account information provided for eDividend?	Yes, you are allowed to change your bank account details by submitting the relevant prescribed form together with the relevant supporting documents substantiating your request to your stock broker. There will be no cost charged to you for changing or updating your bank account details.
	12. How will I receive my dividends for those shares held in my CDS accounts if I have not provided my bank account information?	If you have not provided your bank account information, you will not be able to benefit from receiving your dividends in a timely, effective and efficient manner. You will then be paid your cash dividend entitlements through an existing manner as authorised under the issuer's Articles of Association.
Other Questions	13. When will listed issuers be required to pay dividends via eDividend to their shareholders?	All listed issuers who announce a books closing date for dividend entitlements on or after 1 September 2010 are required to pay dividends via eDividend to their shareholders who have provided their bank account information to Bursa Depository.
	14. When will my bank account be credited with my dividend entitlement?	Dividends will be paid by the issuer on the payment date. Generally, your dividend will be credited into your bank account within the same day of payment depending on your bank's processes.



	Questions	Answers
Other Questions	15. How will my bank account information be used and will it remain confidential?	Your bank account details and other related information:-  (i) will be used solely for the purpose of enabling dividend payments to be credited directly into your bank account and for other purposes relevant for eDividend e.g. using your email address to send notifications to you;  (ii) will only be provided to those persons as may be necessary or expedient to facilitate the payment of your dividends via eDividend or for any related purpose e.g. the issuers, share registrars and the appointed paying banks; and  (iii) is protected under the Securities Industry (Central Depositories) Act 1991 that strictly prohibits the disclosure of such information to any person unless you expressly authorise the disclosure in writing. All the parties, including those parties referred to in item (ii) above, are compelled to strictly adhere to these provisions. It should be noted that by signing the relevant form to provide your bank account information, you will be authorising the disclosure of your bank account information to these parties.
	16. What will happen to my dividend if the payment cannot be credited into my bank account?	If the dividend cannot be credited into your bank account based on the bank account information you provided (for example due to an incorrect bank account number, a closed bank account or an inactive bank account), you will be contacted by Bursa Depository to validate your bank account details with your stock brokers. Arrangements will be made by the issuer to pay dividends using an existing manner as authorised under the issuer's Articles of Association.
	17. Will I be notified once Bursa Depository has obtained the required information for me to be able to receive eDividend?	Bursa Depository will send a confirmation by posting a computer generated notice to your correspondence address as specified in your CDS account details. The confirmation will also include your bank account information which you have provided in the relevant prescribed form for providing your bank account information, for verification.
	18. Will I still receive my dividend tax voucher?	Yes, you will continue to receive your tax voucher so long as it is required under the law.
	19. Will I be notified once the listed issuer has paid the dividend?	Yes, you will be notified electronically once the listed issuer has paid the dividend out of its account if you have provided your email address. You are also encouraged to provide your mobile phone number for SMS notification, which will be provided at the discretion of the listed issuers. Nevertheless you will still receive your tax vouchers as long as the law requires it.
	20. Can I choose to discontinue receiving dividends via eDividend?	No, you are not allowed to discontinue receiving dividends via eDividend once you have provided your bank account information for the purposes of eDividend.



	Questions	Answers
Other Questions	21. What if my CDS account is held in the name of a nominee?	If your CDS account is held in the name of a nominee, the depositor entitled to provide the bank account information for eDividend will be the nominee.
	22. Do I need to provide bank account information separately for eDividend for each of my CDS accounts if I have more than one CDS account?	If you want all dividend payments arising from shares held in your CDS accounts to be credited into the same bank account, you can request for consolidation of all of your CDS accounts for dividend payment at the point of providing your bank account information for eDividend.
		You can also opt to assign different bank accounts for each of your CDS accounts. In this case, you will need to provide your bank account information separately for each of the CDS accounts at the respective stock brokers where your CDS accounts are maintained.
	23. Do I need to provide my bank account information again when opening a new CDS account after having provided my bank account information earlier and consolidating my CDS accounts?	No, once you have provided your bank account information for eDividend and opted for consolidation, your bank account details under your existing CDS accounts will be automatically assigned to your new CDS account.  However, if you had provided your bank account information for eDividend and had not opted for the consolidation feature, you will need to provide your bank account information every time you open
	24. Can I opt to consolidate all my CDS accounts for the purpose of eDividend after initially opting to have different bank accounts assigned to my various CDS accounts?	a new CDS account.  Yes, however you will need to decide and assign only one bank account to receive all the dividend payment arising from shares held in all your various CDS accounts. You will be able to perform the consolidation at the stock broker's office where you maintain a CDS account that your bank account has been assigned for the purpose of eDividend.
	25. Do I need to provide my bank account information for eDividend to Bursa Depository if I have already been receiving my dividends from listed issuers who are currently providing payment of dividends via electronic means?	Yes, you will still be required to provide your bank account information to your stock broker.
	26. If I open a new CDS account from 19 April 2010 onwards, is it compulsory for me to provide my bank account for eDividend purposes?	Yes, if you are a Malaysian citizen, permanent resident of Malaysia or a Malaysian incorporated or registered entity. When you open a new CDS account, in addition to the CDS account opening form, you are also required to provide your bank account information by completing the eDividend form at the same time. This means that you will be able to receive eDividend from 1 September 2010 onwards on any new CDS account.

